



**Griffin Primary School**  
Barham Road  
KINGSTON UPON HULL  
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01 March 2021

## **Return to school for all pupils from Monday 8<sup>th</sup> March 2021**

Dear Parent/Carer,

We are looking forward to welcoming all children back in school from Monday 8<sup>th</sup> March 2021.

Safety is paramount, so we are following government guidelines to ensure Covid safety measures are in place in and around school for our pupils, parents and staff.

**We have included information below about the systems in place for your child's return. Please can you take the time to read as it is important that we all follow these simple guidelines. Thank you.**

### **Drop off and pick up times**

The school gates will open for pupils to be dropped off between **8.30am and 8.55am**. Pupils should enter using the following doors:

- Nursery – Nursery gate (Griffin Road entrance)
- Reception – Red door
- Year 1 and 2 - Green door
- Year 3 and 4TW – Yellow door
- Year 4DG – White door (Breakfast club door)
- Year 5 and 6 - Blue door

The school gates will open for pupils to be collected between **3.05pm and 3.30pm** (this is now slightly earlier than during the Autumn Term). On a Thursday, they will be open between **1.20pm and 1.45pm**. Pupils should be collected from the following places:

- Reception – Red Door
- Year 1 – Playground (same section as during the Autumn Term)
- and 2 – Playground (same section as during the Autumn Term)
- Year 3 and 4TW – Playground (same section as during the Autumn Term)
- Year 4DG – White door (Breakfast club door)
- Year 5 and 6 – Blue door

### **One-way system**

To reduce congestion, we continue to have a one-way system in place around the school site, which is identified by signs and yellow arrows painted on the paths.

There are 4 gates which can be used to access the school site at drop off and pick up times:

- Barham Road (Main school gate)
- Barham Road (near the path through to Parthian Road)
- Parthian Road
- Griffin Road

Please would you support us by following the one-way system around the school site. This is vital to ensure that all families are walking in the same direction and reduces opportunity for close contact.

Where possible, only one family member should come onto site to drop off and collect children to help us maintain social distancing. We also request that parents/carers wear a mask when on the school site, unless exempt.

### **Attendance**

Attendance from Monday 8<sup>th</sup> March 2021 is compulsory, and we will be working with all families to ensure that children are back in school on time every day.

### **The bubble**

The school will be divided into groups (these are sometimes called bubbles) by their class and/or year group. Your child's group will stay together throughout the day and will not mix with others on the school site. This means that breaktimes and lunchtimes will be staggered to minimise groups coming into contact with others.

**If a child displays symptoms of COVID-19, you must book a test and not attend school. Children of all ages can be tested. If the test is positive, you should inform the school immediately and the whole family must self-isolate for 10 days. All the people who have been in close contact with the person who tested positive will be sent home and asked to self-isolate for 10 days.**

### **School uniform**

Children are expected to wear school uniform every day, including black school shoes. On the day that your child has PE, they may come in PE kit, including suitable footwear to take part in outdoor PE.

### **Social distancing**

Desks will be separated and be in rows facing the front of the classroom. Your child may be sat next to someone else, however they will not be sat opposite another child. Your child will be given their own resources to use each day. Everything will be cleaned at the end of the day and within break times. Any resources that cannot be cleaned will be removed from the settings.

### **Hygiene**

Regular hand washing and sanitising will be carried out during the day. It would be really helpful if you encourage your child to wash their hands thoroughly at home to get them into the habit of a good hand hygiene routine.

Children will also be asked to use 'catch it, bin it, kill it' as a routine and the children will be encouraged to follow this to ensure that sneezes are caught in tissues and good respiratory hygiene is followed.

Enhanced cleaning will continue to be carried out in school. Classroom surfaces will be sanitised regularly during the day.

### **Behaviour policy**

Staff will be reinforcing the green behaviour expectations upon the return of pupils on Monday 8<sup>th</sup> March 2021. All pupils must follow these expectations.

### **Breakfast Club/Thursday after-school Club**

When we re-open to all pupils on Monday 8<sup>th</sup> March 2021, we will not be offering a Breakfast Club for the initial three weeks until the Easter holidays.

We are pleased that we are planning to offer a limited Breakfast Club after the Easter holidays, however it will run a little differently to usual. Numbers will be limited, and **priority will be given to children of parents who rely on the service to enable them to start work on time.** More information about this will be sent out to parents and carers in the week beginning 15<sup>th</sup> March 2021.

We are also planning on providing an after-school club on a Thursday afternoon after the Easter holidays. Numbers will be limited and priority will be given to children of parents whose working hours include a Thursday afternoon. More information about this will be sent out to parents and carers in the week beginning 15<sup>th</sup> March 2021.

### **Access to school**

We are asking parents to not visit the school office. If you need to speak to a member of staff, please do so via phone call or email. The school office can be contacted on 01482 794122 or via email on [Griffin.Enquiries@vennacademy.org](mailto:Griffin.Enquiries@vennacademy.org).

If you have any further questions regarding the changes, please contact us to discuss.

I would like to reassure you that we will continue to support you and your families during this time and safety measures will be in place.

Thank you for your continuing support.

Best wishes,  
Miss L Pitts  
Head of School

Mr A Ali  
Executive Headteacher

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